

## **Guidance on Exemptions and Recognition of Prior Learning (RPL)**

The Regulatory Arrangements for the qualifications and credit framework (QCF) defines RPL as follows:

‘A method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills that they already possess and do not need to develop through a course of learning’.

In accordance with IWFM and ILM’s guidance on Recognition of Prior Learning, Quadrilect Ltd has its own guidance as regards the recognition of prior learning or achievement:

Exemptions:

IWFM and ILM may agree exemptions for previous (IWFM or ILM) qualifications or credits that a learner may have already achieved. Where previous achievement can be mapped 100% against the IWFM or ILM unit assessment criteria, credit can be claimed for this unit. However if previous achievement can only be mapped against some of the assessment criteria within a unit, further assessment evidence will be required.

Recognition of Prior Learning [RPL]:

This allows for potentially recognising previous learning [rather than assessment] which may be appropriate for the relevant Learning Outcomes for IWFM or ILM qualifications. This may include training previously attended, proven skills or related qualifications. If agreed, the learner may not have to attend the actual learning process but just complete and submit the IWFM or ILM assessment for marking. In such cases this must be discussed in detail and agreed with Quadrilect Ltd to confirm that no further learning is required for the Unit.

The learner will be asked to submit details of any requests for exemptions and or recognition of prior learning as part of their application. Applications will be reviewed by Quadrilect Ltd and / or IWFM or ILM as appropriate. If the application satisfies the requirements, the learner will be advised and the necessary arrangements will be made in accordance with internal procedures and the Awarding Organisation’s Recognised Prior Learning policy.